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**DIRECTOR OF CENTRAL INTELLIGENCE
SECURITY COMMITTEE
PHYSICAL SECURITY WORKING GROUP**

7 March 1984

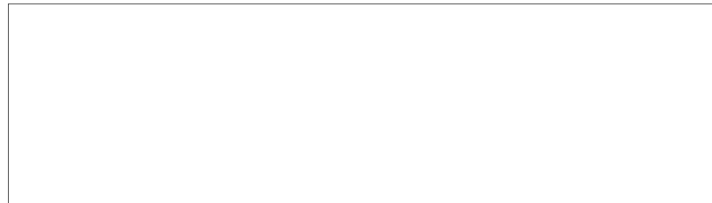
From: Chairman, Physical Security Working Group
To: Chairman, DCI Security Committee

Subj: Annual Report - 1983

Encl: (1) Subject Annual Report

1. The Annual Report of the Physical Security Working Group for Calendar Year 1983 is attached at enclosure (1).
2. The Physical Security Working Group's initial meeting was convened on 11 May 1983 and the undersigned assumed the duties of Chairman in June 1983. The Annual Report for Calendar year 1983, therefore, covers only the period May - December 1983.

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G. L. BERKIN

**PHYSICAL SECURITY WORKING GROUP
ANNUAL REPORT
1983**

1. Authority and Mission Statement. The Physical Security Working Group (PSWG) was conceived at the October 1982 SECOM Seminar to provide oversight to NFIB-NFIC-9.1/47, conduct physical security seminars, and to address other physical security issues which it may develop or which may be addressed to the Working Group. This genesis was outlined to the PSWG by the Chairman of the SECOM at the Working Group's initial (organizational) meeting which was held on 11 May 1983. The Physical Security Working Group has been formally established pursuant to the authority granted the SECOM by DCID-1/11 of 18 May 1976.

2. Identity of Agency Providing Chairman and Staff Support. The Chairman, Mr. Gerald L. Berkin, is employed by the Department of the Navy, Office of the Chief of Naval Operations. Staff support for the Working Group is provided by the SECOM. Some minor staff support is provided by Mr. Berkin's office.

3. Identities of Members/Participants and Their Parent Agencies. The Members of the Physical Security Working Group are:

Chairman	Mr. G. L. Berkin Office of The Chief of Naval Operations
Air Force	Mrs. Elizabeth Hall AFIS/INSC
Army	Mr. Ward Albro US Army Research and Development Command US Army Electronic Warfare Laboratory Intelligence Material Development and Support Division
STAT CIA	<div style="border: 1px solid black; width: 200px; height: 1.2em; margin-bottom: 0.5em;"></div> Central Intelligence Agency
STAT DIA	<div style="border: 1px solid black; width: 200px; height: 1.2em; margin-bottom: 0.5em;"></div> DIA 052
DOE	Mr. Stephen F. Slaughter Office of Safeguards and Security (DP-343.2)
FBI	Mr. Paul Cundiff FBI HQ
DOJ	Mr. Bernard Gatozzi Department of Justice Security Staff

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Navy	Mr. Richard Schmeltz Naval Intelligence Command (NIC-412)
NSA	<div style="border: 1px solid black; height: 1.2em; width: 200px; margin-bottom: 2px;"></div> National Security Agency M51
OSD	Ms. Rebecca Long Office of the Under Secretary of Defense (Policy) Directorate of Security Plans and Programs
State	Mr. Thomas Thounhurst Department of State INR/IS/SB
Executive Secretary	Ms. Susan Berg Office of the Chief of Naval Operations (Op-009P21)
SECOM Staff Advisor	<div style="border: 1px solid black; height: 1.2em; width: 210px; margin-bottom: 2px;"></div> SECOM

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4. Number of Meetings Held. The Physical Security Working Group held eight meetings in Calendar Year 1983. The initial organizational meeting was convened on 11 May 1983.

5. Brief Description of Major Accomplishments. The Working Group's efforts from its inception were almost entirely devoted to developing a physical security seminar program for the pilot seminar scheduled for August 1983. This effort essentially entailed adjustments of the basic agenda and scheduling of speakers. The pilot seminar was adjudged to be successful but the areas of alarms and SCIF accreditation were selected for presentation in workshop format. Other topical areas were extended or shortened and specific focus of presentation was clarified for future speakers. The first operational seminar was scheduled for January 1984. Workshop materials were developed, a list of recommended reference materials was assembled and the seminar program finalized by the December 1983 meeting.

6. Highlights of Work In Progress. NFIB/NFIC-9.1/47 was slated for review and discussion commenced on priority objectives for Working Group consideration. Attention was focussed on the need for the establishment (or identification and nomination) of an independent test facility to test security equipment to developed standards. Prior to undertaking this effort, however, it was learned that the General Services Administration (GSA) had re-established its long-dormant Interagency Advisory Committee on Security Equipment (IACSE) (reported on in paragraph 8, below). The Working Group monitors GSA's activities to ensure that the Intelligence Community's needs are adequately addressed by the IACSE (the Chairman of the Physical Security Working Group regularly attends IACSE meetings).

The Working Group is working to resolve differences between NSA and DIA (and the MILDEPTS) concerning PDS in controlled spaces and, although not resolved by the end of the year, it is anticipated that differences may yet be resolved in the not too distant future.

7. General Work Plan for the Current Year.

Finishing touches will be applied to the Physical Security Seminar agenda and this program will carry through for the remainder of the seminar series for Calendar Year 1984.

NFIB/NFIC-9.1/47 is being reviewed in detail and will be revised to ensure its utility throughout the Community; it is intended that the revised document will eventually be promulgated by each member agency without the need for further implementing instructions/directives.

As the IACSE program evolves, the Physical Security Working Group will address IACSE initiatives pertinent to the Working Group's mission.

Attendees at the Physical Security Seminars are a fruitful source of issues warranting Working Group consideration. The attendees are aware of working level problems with equipment, policies and procedures which transcend agency interests and which beg solution. The Working Group will therefore pay due attention to attendee comments/recommendations.

The Working Group intends to explore the desirability of contractor participation in the Seminar series and if such participation is deemed to be beneficial, the Working Group will develop an appropriate means of ensuring equitable contractor representation. Prior to establishing such a program, however, SECOM approval would be sought.

8. Activities Relevant to Subcommittee Mission Going On Outside the SECOM Structure.

The Federal Protective Service of GSA convened the first meeting of the Interagency Advisory Committee on Security Equipment (IACSE) in October 1983. This group is comprised of representatives from the Departments of Defense, Treasury, Transportation, State, Commerce, Energy, Justice, and the National Aeronautics and Space Administration, Central Intelligence Agency, Veterans Administration, US Information Agency, US Nuclear Regulatory Commission, US Postal Service, and the Federal Supply Service of GSA. The IACSE is developing subcommittees covering topical physical security areas which, among other things, will develop subcommittee charters and budgets, nominate independent test facilities, and develop standards for physical security equipment. The advent of the IACSE has placed several prospective Physical Security Working Group initiatives on hold pending a determination as to the IACSE's effectiveness.

Tri-Service Groups and a variety of committees exist in the Community which deal with physical security matters in the collateral world. The Physical Security Working Group is kept apprised of the activities of these bodies to preclude duplication of effort. These entities may in future also provide useful services to the Working Group if their activities/expertise can be utilized.